

Admission Policy 2021



Department of Management Studies

St. Joseph's Institute of Management (JIM)

St. Joseph's College (Autonomous)

Tiruchirappalli

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1. Our Institute

Master of Business Administration is a two years full time course for graduates from all disciplines desirous of a career in Management. Total approved intake by AICTE for each academic year is 120 candidates.

MBA Course: AICTE Approved and Affiliated to Bharathidasan University		
Intake of each academic year	Management Seats	From Tamil Nadu Common Entrance Test (TANCET) Counselling
120	84	36

2. Admission Committee

Director	Convenor
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Rector	Vice President
Principal	Chairman
Treasurer	Member
Dean - Academic	Member
Dean - Students	Member
Chair - Admissions	Coordinator
Alumni President	Member

3. Eligibility

- Graduates of any discipline from a recognized university with a minimum of 50 per cent marks.
- Students awaiting their final semester results can also apply with the V/VII semester results. The final semester and all other pending papers if any must be cleared before 31st July 2023.
- The candidates who have taken any one of the Common Entrance Tests namely XAT*/CAT/CMAT /ATMA/ TANCET/MAT (* - Preference given to students with high XAT Scores)

4. How to apply

Admission Process is in a digital mode in line with digital India initiative. Admission Process will follow the norms stipulated in AICTE Approved Process Hand book, UGC Guidelines from Affiliated University.

The students should apply online at www.jim.ac.in

The submitted applications will be scrutinized for selection by JIM Admissions committee.

Have good score in XAT*/CAT/CMAT /ATMA/ TANCET/MAT (* - Preference given to students with high XAT Scores)

Once shortlisted based on your scores, you will be invited to appear for a Written Test, Group Discussion, Presentation and Personal Interview

Remember, JIM looks for passionate, sincere and hardworking candidates, not JUST candidates with high academic scores

The short-listed candidates will receive Call Letters through email for JIM selection process. Initial shortlisting will be done on the basis of the UG marks.

5. Selection Procedure

Selection process will be conducted in phases, based on candidate's date of application submission. The short-listed candidate will receive a call letter through email for JIM selection process. Initial shortlisting will be done on the basis of the UG marks. Selection process will be conducted in the month of May.

Shortlisted candidates will go through a selection process that consists of Written Test, Group Discussion, Presentation and Personal Interview.

a. Written Test

- The applicants need to submit a hand-written Statement of Purpose (SoP) for joining MBA.
- The applicants will appear for a written test (JET-JIM Entrance Test). This test comprises of the following components.
 - a) Part A – Aptitude: The questions aim to test the numerical ability, logical reasoning and the ability of the students to interpret the given data.
 - b) Part B – General Awareness: The questions aim to test the awareness level of the students on the contemporary trends.
 - c) Part C – English: The applicants will be asked to write an essay on a given topic.

b. Group Discussion:

After the written test, the applicants will appear for a Group Discussion.

c. Presentation and Personal Interview:

After the Group Discussion, every applicant will make a presentation before a panel of two professors on a particular topic which will be given in advance. After the presentation, the applicant will be interviewed personally by the panel.

d. Director’s Interview:

After presentation and personal interview with the panel, each applicant is required to meet the Director personally with their parents.

The final selection of the candidate will be based on the composite score obtained by the candidate in JIM Selection Process along with the Common Entrance Test(s) Scores, Percentage in SSLC, HSC and Under Graduation and Work Experience (If any).

The list of provisionally selected candidates will be published in www.jim.ac.in

The selected candidates should pay the fees on the stipulated dates.

Weightage of marks will be given in the following way:

UG Marks obtained by the candidate	WT (Written Test)	GD	PI	DI
40	10	20	20	10

The Jesuit mission of achieving compassionate excellence and maintaining the religious minority character (Catholic Christianity) of the institute will be upheld in the admissions process. 70% of the seats are reserved for the Christian Minority (Catholics), 10 seats of these are reserved for Dalit (Catholic Christians). The College is having minority status therefore for admissions as per UGC Guidelines is followed.

6. Result Publications – Management Seats

Details of the candidates shortlisted will be made available on the institute website. Shortlisted candidates will also receive GD & PI call letters through email & SMS (Registered Mobile Numbers in the application). No communication will be sent to applicants who are not

shortlisted for GD & PI. Candidates will have to meet their own travel expenses for appearing in the Interview session.

The provisionally selected candidates should acknowledge the admission within two days and produce their certificate in person or post within three days and pay the fees within 10 days of opening the payment link. Failure to do so will result in forfeiting the admission offer.

The Provisionally selected students who are in the final year of their degree while applying for our institute have to submit their Degree certificates on or before date of closing the TANCET, it will be announced by the State Government.

There will be a waiting list on the merit order-category wise. The Waiting List will be displayed on the www.jim.ac.in portal. The vacant seats of students who did not join/withdraw from the course will be filled mainly through the waiting list.

7. TANCET

The Tamil Nadu Common Entrance Test is an eligibility examination for studying post graduate courses like M.E., M.Tech., M.Arch., M.Plan., M.B.A. and M.C.A. in colleges of Tamil Nadu, India. This examination is conducted by Anna University, Chennai, on behalf of the Government of Tamil Nadu.

TANCET 2022 Counselling process will commence as soon as TANCET result is declared by Anna University. There will be 4 Stages in TANCET 2022 Counselling: Online Registration, Release of Rank List, Call Letter, Final Counselling

College / Institute	Counselling Code	Seats (36)
Department of Management Studies – MBA St.Joseph’s College(Autonomous) Tiruchirappalli	426	OC (11) BC (9) BCM (1) MBA (7)

		SC (6) SCA (1) ST (1)
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The Institute follows the guidelines of the State Government when filling the seats through TANCET Counselling.

8. Fees Structure

Refer Web site

9. Documents to be submitted

The scanned copy of the following documents should be uploaded online.

- Recent passport size photograph
- The entrance test (TANCET/MAT/XAT/CAT/CMAT /ATMA) hall ticket and / score card.
- High School and Higher Secondary Mark statement
- Mark Statements/Consolidated Statement of the UG Degree
- Students awaiting their final semester results must submit the mark statements up to V/VII semester
- Community Certificate
- Work Experience Certificate (If any)
- Attestation Letter from the Parish Priest (For Catholic Applicants Only)
- NRI Candidates must submit a residential permit issued by the Foreigner Regional Registration Office.

10. Tentative Dates for Admission Process:

Online application open : Mid of December

JIM selection process date phase –I : End of April

JIM selection process date phase –II : Mid of May

Last date for applying online : Refer www.jim.ac.in

11. Withdrawal System

Students can withdraw voluntarily any time before the commencement of the programme. The Institute will refund the fee collected, after deducting an amount of ₹1000/- (Rupees One Thousand only) as processing fee if a student withdraws before the last date of admission.

12. Refund System

The refund policy of the institute for the MBA is based on the guidelines of AICTE. (Advt. No. AICTE/Legal/04(0 1)12007) Refund will be made after deduction of the processing / Cancellation charges depending upon the time factor when the request is made.